Questions for Monthly Directorate Call

How many certificate packs are printed, collated and posted by SQA annually? NQ and HN

1. 262,151
2. 323,278
3. 368,459
4. 403,983

The Lowden team produce over 165,000 per year with a peak in May/June/July, in those 3 months we produce 72,631. The process used to be manual hand insertion, but we have invested in an Envelope inserter and the time savings have been significant.

How many pages were printed inhouse in 2023/24 (this covers the Print Room and all MFD’s)?

1. 5 million
2. 6 million
3. 7 million
4. 8 million

Whilst there has been a drop in items sent to print via the MFD’s, the production print team are still as busy as ever and this will increase as we are taking on the production of Adapted Question Papers for 2025.

What is the overall weight of the paper used to produce 10.500 copies of the Invigilators Handbook?

1. 3.5 tons
2. 3.9 tons
3. 4.2 tons
4. 4.8 tons

The handbook is used by Invigilators every day that exams are running and is an integral document to ensure the smooth running of the main diet.

What is the total number of Large Letters posted from Lowden and Optima in 2023/24

1. 146,481
2. 154,224
3. 162,019
4. 168,114

A large letter is a C4 (think A4 and then a bit bigger!). This number links to the certificate production which is our main use of C4 envelopes. Our annual spend with Royal Mail is currently £578,000 with costs increasing on an annual basis. It has been higher in previous years, but we have made changes to product choice around big items like Main Diet certification that have helped to reduce the spend slightly.

In the financial year 2022/23 how many kilo watt hours of electricity were used in Lowden?

An average house will use 2,700 kWh per year, Holyrood Parliament uses 4 million kWh Murrayfield stadium on the other hand uses over 11 million kWh per year.

From April 2024 until September 2024 how many appointees attended Optima for procedural programme meetings?

A. 2,549

B. 4,832

C. 5,716

D. 10,189

Context – The changes made to the 6th and 7th floors in Optima, along with the use of the whole of the 3rd floor resulted in this number following the planning carried out by events. In previous years we would have but a very small fraction of that number in Optima.

How many accidents in the workplace in the last 12 months have had to be reported to the Health and Safety Executive?

A. 4

B. 2

C. 0

D. 3

A reportable accident is where an accident resulting in death or an accident that results in a worker being incapacitated for over 7 days.

6,866, what is this number?

A. The number of police requests for footage from our external CCTV cameras in Lowden since we moved to the building.

B. The number of colleague moves carried out in Optima since 2008.

C. The number of optical allowance forms processed since 2008.

D. The number of single use plastic saved from landfill since the introduction of Mosgeils milk.

The UK produces approx. 15 billion litres of milk per year, the vast majority of this is then sold in single use plastic containers. Mosgeils milk is from an organic farm where the milk is non homogenised, packaged in reusable bottles, or reusable churns. They also aim to be carbon neutral next year.